

# 5 STEPS for Using FAX to get RID of FAX

The progression from fax to a more interoperable form of patient document exchange should happen at the provider's discretion. Putting a process in place that allows providers to adapt at their own pace is the best practices approach.

PAPER AND FAX ARE THE TOP METHODS TO SEND AND RECEIVE PHI<sup>1</sup>

91% PAPER 

76% FAX

## 1 Connect.

- Establish digital connectivity and implement cloud fax
- Eliminate expenses associated with paper fax
- Reduce resources needed to process them

## 2 See.

- Review cloud fax metrics to gain visibility into fax volumes
- Discover the potential benefit of moving to a different form of patient document exchange

#1 REASON PEOPLE DON'T CHANGE IS RESISTANCE<sup>2</sup>



72% 

OF COMPANIES STILL USE PAPER FAX (over e-faxing)<sup>3</sup>

## 3 Identify.

- Determine who you send and receive faxes with the most
- Reach out to them and agree on a more streamlined method of exchange to address increasing interoperability demands

## 4 Decide.

- Move to a more advanced exchange method
- Embrace new technology and select a solution that can...
  - exchange clinical documents in a way that works for both exchange partners
  - easily scale as operational, clinical and technology demands evolve

## 5 Optimize.

Now that you have improved interoperable exchange with your most common referral partners, you simply won't want to fax anymore! You'll have a newfound desire to **Use FAX to get RID of FAX!**

Continue to optimize:

- Review metrics
- Perform outreach
- Implement interoperable exchange methods

NEARLY **1 in 2** 

49% OF WORKERS HAVE READ A FAX INTENDED FOR SOMEONE ELSE WHILE THE PAPER DOCUMENT WAS SITTING ON THE FAX MACHINE.<sup>4</sup>